



YILDIZ TECHNICAL UNIVERSITY

EUROPEAN UNION OFFICE



Dear Students,

It is a pleasure for us to be able to welcome you at YTU in the upcoming semester. We all hope that your Erasmus period at YTU will be a unique adventure in your life and it makes an outstanding contribution to your life in terms of both academic and social aspects.

The number of international students incoming to YTU is increasing each year, which adds greatly to the multicultural environment on campus. In this respect, we would like to host you here with your cultural background, which will enrich the international atmosphere of YTU.

About YTU and Campuses

Founded in 1911, Yıldız Technical University currently has 10 Faculties, 2 Graduate Schools, 2 Vocational Schools, and a School of Foreign Languages which are located on three different campuses: Yıldız Campus (Main), Davutpaşa Campus, and Maslak Campus.

List of Faculties

Yıldız Campus	Davutpaşa Campus	Maslak Campus
Architecture	Art and Design	Vocational Schools
Mechanical Engineering	Arts and Sciences	
Naval Architecture and Maritime	Chemical and Metallurgical Engineering	
	Civil Engineering	
	Economics and Administrative Sciences	
	Education	
	Electrical and Electronics Engineering	
	School of Foreign Languages	
	Departments Under Rectorate (Atatürk's Principles and History of Modern Turkey, Physical Education)	
	Graduate School of Natural and Applied Sciences	
	Graduate School of Social Sciences	

For further information about the faculties, departments, and programs, please visit: <http://www.bologna.yildiz.edu.tr/index.php?r=academicunit/index>

Contacts

Erasmus+ Program Unit: It is the central Erasmus Office and located on Davutpaşa Campus. You can contact Erasmus+ Program Unit for any administrative issues: nomination, application, acceptance, confirmation at institutional basis, etc. Contact e-mail: icm@yildiz.edu.tr

Departmental Coordinator: It is one of the teaching staff at your registered department. You can contact your departmental coordinator for any academic issues: courses, study programs, learning agreement changes, transcript of records, grading, and etc.

(For contact details, please check the list of departmental coordinators: <http://www.eu.yildiz.edu.tr/sayfa/8/B%C3%B6l%C3%BCm-Koord.---Staj-Komisyonlar%C4%B1/118>)

Erasmus Student Network (ESN) YTU: A student club which helps out the incoming Erasmus students in social matters: City guide, accommodation, student facilities, student events, etc.

Contact e-mail: esnytu@esnturkiye.org

Courses

The course catalogue is available

at <http://www.bologna.yildiz.edu.tr/index.php?r=academicunit/index>.

When you click on the code of each course, a detailed information about the course will be displayed. Please note that it is a catalogue, and it does not mean that each course available in the catalogue will be offered at a specific semester. The study programs are set right before the start of the semesters. It will be possible for you to make a change on your proposed Learning Agreement after you arrive. For specific questions about the courses, please contact with the relevant departmental coordinator.

Turkish Language Course (on demand)

Detailed information about the course will be sent to the students after the beginning of the semester.

Academic Calendar

<http://www.eu.yildiz.edu.tr/en/sayfa/7/Erasmus-Calendar/171>

Fall Semester	Mid-September - Mid-January
Spring Semester	Mid-February - Mid-June
Exam Period	To be announced on the website http://www.eu.yildiz.edu.tr/en/sayfa/7/Erasmus-Calendar/171
Orientation	A Day in the First Week of the Semester (Notification e-mail will be sent to the students)

Application Procedure

Please note that in order for your application to be processed, **you should be nominated by your home university before you complete your application.** Nomination e-mails should be sent to icm@yildiz.edu.tr.

Nomination (partner institution will nominate their participants to YTU)	30th October-10th November 2017
Registration (nominated participants will send their applications to YTU)	20th November-15th December 2017
Beginning of Spring Term	12th February 2018
End of Spring Term	26th May 2018
Exam week	28th May-08th June 2018
Make-up exams	19th June-23rd June 2018
Application Type	Individual by e-mail (icm@yildiz.edu.tr)
Application Dates	20 th November-15 th December 2017
Necessary Documents	<ul style="list-style-type: none">- Application Form (duly signed and stamped by the applicant and the home university, in pdf format, filled out by computer)- Learning Agreement (duly signed and stamped by the applicant and the home university, in pdf format, filled out by computer) <p>Click for the documents.</p> <ul style="list-style-type: none">- Photo (headshot in jpg format)- Copy of the passport <p>These documents will be attached as a scanned copy to the e-mail.</p>
Technical Guide	<ul style="list-style-type: none">- Check the web site to get the required documents- Fill out all of the necessary information correctly (no handwriting please)(get in touch with the departmental coordinator for academic issues: and European Union Office for administrative issues: icm@yildiz.edu.tr)- Send the necessary documents mentioned above by e-mail to icm@yildiz.edu.tr
Assesment Process	<ul style="list-style-type: none">- EU Office will check your application and send you a confirmation e-mail, and transfer the application for the assessment of the relevant departmental coordinator- The Departmental Coordinator will assess the application- In case of acceptance, Erasmus office will send you the scanned copies of your letter of acceptance along with the duly-signed copy of your Learning Agreement
Contact	icm@yildiz.edu.tr

Important Reminders

-The applications will be accepted on 20th November-15th December 2017. It is not possible to receive an application outside of this period. Applications not sent on time will not be considered as eligible.

-Most of the courses (2/3) in your study program should be from the department that you are registered.

-Before you send your application, please be sure that you have been nominated by your home university and check with your home university that there is an inter-institutional agreement with YTU for your department.

Visa

Please contact your consulate about the visa procedure for Turkey.

Residence Permit

Residence Permit Applications are received by the General Directorate of Migration Management of Turkey. For details, please visit their website: <https://e-ikamet.goc.gov.tr/>

Insurance

You should have a General/Private Health Insurance Policy that covers your period of stay in Turkey. It is also necessary for you to get your residence permit.

Accommodation

Unfortunately YTU does not provide accommodation at university dormitories. You can either search for private dormitories or rent/share flats with other students. ESN YTU team will help you in finding accommodation.